

EVENT MANAGEMENT TERMS OF SERVICE



1. Introduction

Welcome to Swarnalagna Management. By booking our services or using our website, you agree to comply with the following Terms of Service. Please read them carefully.

2. Services Offered Swarnalagna Management provides professional event management services including but not limited to:
Wedding Planning & Coordination
Decoration & Floral Setup
Photography & Videography
Catering Services
Venue Management
Entertainment & Artist Management
All services are subject to availability and written agreement.

3. Booking & Payment Terms A non-refundable advance payment (30%–50%) is required to confirm booking. The remaining balance must be paid 7–10 days before the event date. For last-minute bookings, full payment may be required in advance. Additional services requested after agreement will be charged separately.

4. Cancellation & Refund Policy

If cancellation is made 30 days before event, partial refund (after deducting advance & expenses) may be applicable. Cancellation within 15 days of event date is non-refundable. Any third-party vendor payments already made are non-refundable.

5. Client Responsibilities

The client agrees to: Provide accurate event details (date, venue, guest count). Obtain necessary permissions for venue, sound, or public arrangements. Clear all dues on time.

6. Force Majeure Swarnalagna Management shall not be held responsible for delays or failure due to circumstances beyond control, including: Natural disasters Government restrictions Political unrest Pandemic situations

7. Vendor & Third-Party Services We may coordinate with third-party vendors (caterers, decorators, photographers). While we ensure quality service, we are not liable for delays or issues caused directly by third-party vendors.

8. Photography & Media Rights Swarnalagna Management reserves the right to use event photographs and videos for promotional purposes (website, social media, marketing) unless the client requests otherwise in writing.

9. Limitation of Liability Our liability shall not exceed the total amount paid for the services. We are not responsible for indirect losses, emotional distress, or unforeseen event disruptions.

10. Governing Law These terms are governed by the laws of India. Any disputes shall fall under the jurisdiction of courts in Kolkata, West Bengal.

11. Contact Information Swarnalagna Management Kolkata,
West Bengal Phone: 9123325535
Email: Swarnalagnamanagement@gmail.com

